



Reporting and Assessment Guidance for Parents

Year Ten

2023-2024





We aim to keep you informed about your daughter's progress in a variety of ways and will issue two progress reports, hold one parent-teacher consultation and invite you to attend one guidance meeting.

Progress report 1:	November
Parent-teacher consultation afternoon:	Tuesday 20 February 2024
Parent-teacher consultation evening:	Wednesday 21 February 2024
Progress report 2:	July
Guidance meeting:	Wednesday 10 July

Progress reports are emailed to parents and you will be alerted of the report in the weekly newsletter, also received by email.

There are also dedicated information evenings for specific year groups regarding the Curriculum, Pastoral Care and Careers. Information regarding these evenings will be issued throughout the year.

Assessment Week

Students in Year 10 will have two assessment periods in the summer term.

Week beginning 22 April: For most subjects, students will sit an exam, reflecting the GCSE exams that they will sit in 2025 and covering material they have studied since the start of their GCSE course.

Week beginning 17 June: Subjects that use non-examined assessments (NEAs), mainly Art, Photography, Textiles, PE, Drama, Food and Music will use this week to assess their students. Modern foreign languages will also complete their oral examinations in this week.

The results of the exams and NEAs will be reported in July when you receive progress report 2.

Parent Teacher Consultation Evenings

In Year 10, parent teacher consultations are remote and spread across two days in order to maximise the number of subject teachers that parents can meet with. You may only book one appointment for each subject although your appointments can spread across both days if this helps you to see more teachers. Appointments are booked on-line and approximately a fortnight before the event you will receive a letter explaining how to log into the Parentsbooking system and set up your appointments. Appointments will open a few days after this to give everyone a chance to read the instructions. It is a simple procedure once you've signed in.

Each appointment is five minutes long and as form tutors are also subject teachers you will not be able to book an appointment with your child's form tutor. Therefore, should you have any concerns about your child's social and/or emotional well-being, please contact the Form Tutor or Head of Year separately.

You will find that the focus of the meeting will be on progress rather than attainment. Teachers will make you aware of any minor concerns and discuss with you the next steps that your child should take to make the best progress. You will hear from the subject teacher or Head of Year before this if there are any major concerns.

We strongly encourage your child to attend the appointment too so that they can fully participate in the discussion.



Progress Reports

Progress reports will consist of the following:

1. Best Fit Grade

The best fit grade is an average of all work to-date. It is based on the student's classwork, homework and performance in tests or timed essays. Included in each report is an outline the subject content and key assessments that have informed the best fit grade. All subjects will award a 9 – 1 grade based on GCSE assessment criteria. Subject teachers will provide written, subject specific guidance on the next steps needed to facilitate good progress. It is important to support your child to act upon this advice.

The second progress report follows the end of Year 10 exams and therefore the Best Fit Grade will be replaced with the Exam Grade achieved in each subject.

2. Approach to Learning

Your child will also be awarded a colour to indicate the attributes that they have displayed as a learner. Descriptors for the colours can be seen overleaf.

You might feel that your child is currently working at a level lower than you would like but if the approach to learning colour is green, blue or purple then there is almost certainly no cause for concern. Should there be some yellow or orange levels please focus on these rather than the attainment grade; improving these attributes will inevitably lead to an improvement in performance.

You will see that the comments found on each report, providing subject specific guidance on how to improve, very often focus on your child's approach to learning.

Purple	Exceptional	Students who consistently meet our "Exceeding NHSG expectations" (Blue)
Blue	Exceeding NHSG expectations	Students who, in addition to meeting our expected requirements, are also proactive in any of the following: <ul style="list-style-type: none"> regularly undertaking extension tasks reading beyond the topic seeking out their teacher for additional help
Green	Expected NHSG standard	Students meet our high expectations in terms of: <ul style="list-style-type: none"> engagement completing all classwork and homework to a high standard participation in group work/projects/investigations behaviour punctuality bringing equipment to lessons meeting deadlines
Yellow	Below NHSG expectations	Students who fail to meet one or two of our expected criteria
Orange	Cause for concern	Students who consistently fail to meet two or more of our expected criteria.



3. Most Likely Outcome (MLO)

In the second progress report, your child's subject teachers will estimate the GCSE grade that she is most likely to achieve in her GCSE exams, summer 2025. MLOs are indication of how well each student could perform but is by no means a cap on potential or a guarantee that a student will reach this level. With an increasingly positive approach to learning, students can increase their potential.

4. Attendance and punctuality

Each report will inform you of your daughter's current percentage attendance and the number of times she has been late to school.

5. Achievements

Subject teachers, Form Tutors and Heads of Year regularly reward students for their academic and school community achievements with House Credits.